

## **Public Policy Manager**

**Hours:** Full-time, salaried position

**Date Posted:** September 4, 2020

### **Overview:**

The Illinois Soybean Association is looking for a seasoned Public Policy Manager who will manage governmental relations, stakeholder relationships and community engagements in support of the ISA's Government Affairs strategic objectives. This position will also manage the Illinois Soybean Association's Chicago Office. To accomplish this the candidate will:

- Monitor, prioritize and provide consultation to the Senior Director, CEO and legislative team on all public policy developments where there may be an impact on agriculture and soybean production in Illinois; maintaining positive working relationships with internal and external colleagues, including lawmakers and staff; articulating positions with lawmakers, trade associations and other groups outside the organization; and communicating with appropriate internal colleagues to understand impacts and help formulate effective responses.
- Develop and implement issue management strategies working with internal and external stakeholders.
- Develop and maintain an effective stakeholder outreach program, working with consultants and subject matter experts from across the business, utilizing appropriate resources to strategically engage communities, associations, influencers, and public policymakers.
- Play a role in all relevant governmental affairs working groups with the appropriate trade and membership associations.
- Manage the ISA Chicago satellite office by ensuring office operations and procedures are organized and correspondences are controlled.

We are looking for a passionate, knowledgeable individual who enjoys connecting with a variety of different policy makers and stakeholders. ISA represents Illinois' 43,000 soybean farmers, so we are also looking for a team member who has a deep appreciation for agriculture and the farmers that we serve.

The position would report to the Senior Director of Government Affairs.

### **Qualifications / Requirements:**

- 5+ years in State or local government affairs, public policy, or corporate public affairs experience, with a bachelor's degree in a related field preferred.
- Deep understanding of U.S., Illinois, and local government; including structure, key decision-makers, and process.
- Strong verbal and written communications skills, including the ability to communicate with internal and external audiences.
- Strong relationship building skills and ability to thrive within a rapidly changing environment.
- Experience in developing and implementing sponsored, community initiatives.
- Works well under pressure with an ability to manage multiple projects and initiatives simultaneously.

- Strong organizational skills, ability to focus both on detail and the larger picture. Exhibits a high level of critical/strategic thinking. Recalibrates strategies in response to evolving political and policy landscape.
- Exhibits a self-starter mentality. Ability to work effectively on an individual basis and as a team member.

**Work Environment:**

The position is located in Chicago, Ill., ISA's satellite office with travel to the home office in Bloomington. In-state, and some occasional out-of-state travel will be required. Some physical demands will be required, and applicants should be able to lift 50 lbs.

**Work Hours:**

This is a full-time, salaried position. Traditional work hours will apply, but occasionally there will be evening commitments. Benefits: Salary commensurate with experience. Generous vacation and holiday package. 401(k) plan and benefits offered to every employee.

How to Apply: Email cover letter, resume, and two professional references to Mike Levin, Senior Director of Government Affairs, at [levinm@ilsoy.org](mailto:levinm@ilsoy.org).

Deadline to Apply: October 4, 2020